

WESTWIND TOWNHOMES ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
WEDNESDAY, SEPTEMBER 23, 2020
MINUTES

The Board of Directors meeting for Westwind Townhomes Association, Inc. was called to order via the "Go To Meeting" application at 7:00 p.m. Those present were John Nelson, Frank Ringo, Betty Oliver-Holmes, Jordan Lauver, and Ashley Robinett. Sharon Crutcher was present representing the managing agent.

HOMEOWNER FORUM

The owner of 2928 Windchase addressed the Board to inquire if there was anything the Association can do about a long truck that continually parks on Windchase in front of her unit. The Board informed her that it is a public street, and the Association has no jurisdiction. The owner was provided with the telephone number to report to vehicle to the constable.

MINUTES/REPORTS

Motion was made, seconded and carried to approve the minutes of the August 19, 2020 Board of Directors meeting and Executive Session as amended.

The Financial Report ending August 31, 2020 was reviewed and accepted as presented. Invoice copies were also provided, and management answered the Board's questions about the invoices from Sherwin Williams stating that a new paint sprayer was purchased by Vicente for the maintenance shop.

The Work Order Report was reviewed and accepted as presented. Management informed the Board that Houston Lock & Mailboxes is not responding to requests for a mailbox replacement proposal; therefore, a second mailbox company was contacted and requested to submit a proposal.

ACC/LANDSCAPE COMMITTEE

Jordan advised that he has not yet contacted Mark Rode of Texas Lawn Works for a meeting but will do so in the near future.

UNFINISHED BUSINESS

Management informed the Board that D & C was given the approval to re-stain the cedar buildings #30 and #31, and work will soon commence.

Management advised that she will be looking at those buildings where there are a lot of trees and will then solicit proposals for gutter guards.

Management advised that a work order was issued to treat the web worms in the trees along the bayou.

Jordan reported a drainage issue between buildings 51 and 53, and management agreed to have the area inspected by Texas Lawn Works to see if an additional drain is needed.

The tax return and 2019 auditor representation letter were both signed and will be mailed to management. The audit was provided to the Board for review.

There being no further business, the meeting was adjourned to Executive Session.

Board of Directors
Approved

October 28, 2020
Date