

WESTWIND TOWNHOMES ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
WEDNESDAY, MAY 27, 2020
MINUTES

The Board of Directors meeting for Westwind Townhomes Association, Inc. was called to order via the "Go To Meeting" application. Those present were John Nelson, Frank Ringo, Betty Oliver-Holmes, Jordan Lauver and Ashley Robinett. Sharon Crutcher was present representing the managing agent.

HOMEOWNER FORUM

The owner of 3208 Windchase addressed the Board to request that any issues that the on-site personnel has involving her unit be communicated directly to her. This was in response to a recent incident between the maintenance man and her parents. The owner also requested cleanup around the a/c unit, and Jordan agreed to look into it.

MINUTES/REPORTS

Motion was made, seconded and carried to approve the minutes of the April 22, 2020 Board of Directors meeting & Executive Session as amended.

The Financial Report ending April 30, 2020 was reviewed and accepted as presented. It was noted that the water expense is significantly over budget, and management explained that the trash expense is now included in that expense category. Management was requested to check the landscape expenses to determine if some of those expenses booked in 2020 were actually from work completed in 2019.

The Work Order Report was reviewed and accepted as presented.

Jordan agreed to provide management with a list of violations, and it was noted that management just recently inspected the north side of the community and has several letters being mailed out.

ACC/LANDSCAPE COMMITTEE

The Board reviewed three proposal options from Texas Lawn Works for the installation of bull rock in a muddy area where grass and/or ground cover will not grow. After discussion, motion was made, seconded and carried to approve the \$3,058.06 option for this installation.

Management informed the Board that Yellowstone will be submitting a proposal for only those trees that require trimming or thinning now.

UNFINISHED BUSINESS

Management informed the Board that Kuhn & Associates will be inspecting the roofs that have been or are being installed by Telluride Construction.

NEW BUSINESS

Jordan informed the Board that he will not re-run for his seat on the Westwind Recreational Board in December. It was also noted that the Board has decided not to open the pool until 100% occupancy is allowed by local authorities.

There being no further business, the meeting was adjourned to Executive Session.

Approved

Date