

WESTWIND TOWNHOMES ASSOCIATION, INC.
BOARD OF DIRECTORS MEETING
WEDNESDAY, APRIL 22, 2020
MINUTES

The Board of Directors meeting for Westwind Townhomes Association, Inc. was called to order via the "Go To Meeting" application. Those present were John Nelson, Frank Ringo, Betty Oliver-Holmes, Jordan Lauver and Ashley Robinett. Sharon Crutcher was present representing the managing agent.

HOMEOWNER FORUM

The owner of 3208 Windchase addressed the Board to request another pet waste station in her area and to request a permanent repair to critter holes in the exterior wall. Management agreed to check with Vicente on the status of the pet waste station and issue a work order for the repair of the holes. The owner also inquired about rodent control, and management informed her that owners are responsible for trapping or baiting for rodents.

The owners of 2988 Windchase and 2962 Meadowgrass requested that the Board consider a reduction in the maintenance assessment due to the Covid-19 issue. The Board advised that anyone having trouble paying their assessments should contact the Collection Department at Creative Management as payment plans are available for those experiencing difficulties.

MINUTES/REPORTS

Motion was made, seconded and carried to approve the minutes of the February 26, 2020 Board of Directors meeting & Executive Session as amended.

The Financial Report ending March 31, 2020 was reviewed and accepted as presented.

The Work Order Report was reviewed and accepted as presented. Management was requested to send out something to all owners and residents regarding sewer backups and proper drain etiquette.

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ACC/LANDSCAPE COMMITTEE

Motion was made, seconded and carried to ratify approval of the ACC request from 13655 Garden Grove for a replacement garage door.

UNFINISHED BUSINESS

Management informed the Board that approved fence work is nearing completion.

Management informed the Board that Manik Electric has been delayed on the lighting work due to ill employees.

Jordan agreed to provide Vicente with a map for the installation of stop signs.

Management was requested to obtain a proposal from Yellowstone Landscape for tree trimming.

There being no further business, the meeting was adjourned to Executive Session.

Approved

Date